



Honors College

Texas A&M University-Texarkana

Request to Designate a Course for
Honors Credit

Honors Credit For: Fall Spring Summer I Summer II Year:_____

Course Information:

Course Number and Section: _____

Course Name: _____

Instructor: _____

Student Information:

Name: _____

Student ID #: _____

Honors Work:

To earn Honors Credit for the course, the student will satisfactorily complete all the course requirements (with a C or better) and with the following changes or additions:

Student Approval:

I have agreed to complete the above course for Honors Credit based on the additional work listed above.

Student's Signature and Date

Instructor Approval:

The above student has my approval to complete the above course for Honors Credit based on the additional work listed above.

Instructor's Signature and Date

Honors Approval:

This Honors Course Designation Proposal fulfills the requirements of a course in the Honors College

Dean, Honors College Signature and Date

Instructor Approval:

The above student successfully completed my course and satisfied the Honors requirements.

Instructor's Signature and Date

Instructions for Students:

- 1. Meet with your instructor** and discuss taking the course for Honors credit using the guidelines below.
- 2. Summarize the agreement** on the Request to Designate A Course form.
- 3. Sign and have the instructor sign** the Request to Designate A Course form.
- 4. Get a signature from the Honors College Dean** and you will be given a copy to give to the instructor, a copy for your records, and one will remain on file in the Honors College office.
- 5. Ideally, complete this process by the second week of class (for a sixteen week course). If it past that period, please contact the Honors College for approval.**
- 6. At the end of the course, if the student has fulfilled the requirements of the designation, the instructor will provide a final signature of approval**
- 7. The student will then submit a brief reflection on the experience; please email these to honors@tamut.edu**

Instructions for Instructors:

The Honors student is requesting to take your course for Honors credit. Through a negotiation with individual instructors about what honors credit in these classes will mean, the student will be given the opportunity to earn honors credit.

As a rule of thumb, this might serve as a guide:

1. An Honors assignment is usually designed via a collaborative effort between student and instructor; both must agree on the final nature of scope of the assignment, though the instructor is responsible for assessing whether the student satisfactorily fulfilled the requirements.
2. Honors students are introduced not only to the usual content of the course but also challenged to develop an in-depth understanding of subject matters of the course.
3. Honors students study and evaluate primary source materials rather than relying solely on disciplinary textbooks.
4. Honors students are given opportunities to develop discipline appropriate research skills, which should result in major documented papers or projects.
5. Honors students are challenged to develop and apply critical thinking skills. Exams, papers, assignments, and classroom exercises provide opportunities for students to think, read, write and present using a wide range of strategies and levels of complexity.
6. Honors students are expected to produce something, though what that deliverable is will be determined by the nature of the assignment. Common deliverables are papers, posters, presentations, computer programs, simulations, studies, etc.
7. Opportunities for both EXPERIENCE and REFLECTION are provided throughout the course. Experience refers to active learning, problem-based learning, team-based learning and may include field trips, site visits, experiments, simulations, debates and other co-curricular activities. Reflection refers to student engagement in various levels of thinking not only about the content of the course, but also in "thinking about thinking" and understanding the nature of learning.

At the end of the semester, you will receive this form again for your final signature, or you can confirm completion of the Honors assignment via email. Also, please provide a brief reflection of your experience working with the student with your final assessment of the Honors assignment. Please keep in mind that for graduating seniors, adding the Honors designation falls under the same timeline as final grades.

Please Return to: Honors College Office, UC 337, or via email at honors@tamut.edu